

**ALGONAC COMMUNITY SCHOOLS**  
 1216 St. Clair Blvd., Algonac, Michigan 48001  
 Phone: (810) 794-9364 • Fax: (810) 794-0040  
**APPLICATION FOR USE OF SCHOOL PROPERTY**

"The school reserves the right to cancel the permit when normal school events make it necessary to use the requested space or when work must be done in the requested area which would insure normal operation of the school."

NAME OF ORGANIZATION \_\_\_\_\_ BUILDING DESIRED \_\_\_\_\_ DATE OF APPLICATION \_\_\_\_\_

Amount admission to be charged \_\_\_\_\_ What use will be made of proceeds \_\_\_\_\_

Equipment desired \_\_\_\_\_ Parking spaces needed \_\_\_\_\_

PORTION OF BUILDING DESIRED	PURPOSE FOR WHICH PREMISES TO BE USED	DAY AND DATE OF USE	TIME REQUESTED		PROBABLE ATTENDANCE
			FROM	TO	

Catering services are available from our Food Service Department. Contact (810) 794-8875 for more information.

The undersigned hereby makes application to the Algonac Board of Education for the use of school premises and certifies that the information given above is correct. The undersigned further states that he/she has the authority to make this application and agrees that the applicant will assume all legal and financial responsibility for infractions of the rules and regulations for school property use as noted.

SIGNATURE \_\_\_\_\_ POSITION IN ORGANIZATION \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

**DO NOT WRITE IN THIS SPACE**

- Class I  Building Rental Fee \_\_\_\_\_
- Class II  Other \_\_\_\_\_
- Class III  Labor \_\_\_\_\_  
1 1/2 times hourly rate - Saturday  
 Double time - Sunday
- Class IV  Deposit \_\_\_\_\_
- Total Estimated Charge \_\_\_\_\_

<b>APPROVED</b>
BUILDING ADMINISTRATOR
DIRECTOR OF BUSINESS SERVICES

White-Applicant Yellow-Bldg Head Pink-Bldg. Gold-Business Office